

**Rayat Shikshan Sanstha's**

**Arts, Science and Commerce College Ramanandnagar (Burli)**

**Report of**

**“ One day training programme on “Use of ICT in work place for non-teaching faculty”**

**Organized by  
Department of Library and IQAC**

Library department and IQAC organized one day training programme on Sunday, the 1<sup>st</sup> September, 2019. The program was initiated the leadership of Dr. L.D. Kadam Principal of college with a motive of bringing about use of ICT in work place. The event comprised two session: first ‘an invited talk by guest speaker’ and second ‘a practical session.’

The first session conducted of the programme, ie. an INTERACTIVE TALK, was conducted by resource person, Dr.Amol Khobragade. Librarian Y.C College Satara. The title of the talk was “what is ICT”. He explained the role of the non-teaching staff in work place. He explained that ICTs stand for information and communication technologies and are defined, for the purpose of this primer, as a “diverse set of technological tools and resources. He explained various technical issues and its uses like, Xerox machine, generator, computers, etc. in the first session. In the second session of this programme was dealt with practical 23 participant were participated actively in training programme. These participants learned the useful advanced technical equipment's. All in all, the training went off very well, and was well appreciated by one and all.

**❖ Outcome of training programme**

- To familiar the electronic equipment.
- This training will help an organisation function better.
- Confidence level is boost to do work with organisation.
- Provides peace of mind for all use.

**❖ Beneficiaries of training programme**

- Total no. of non teaching faculty - 23

  
**LIBRARIAN,**

**Arts, Science & Commerce College,  
Ramanandnagar (Burli), Tal Palus, Dist. Sangli.**



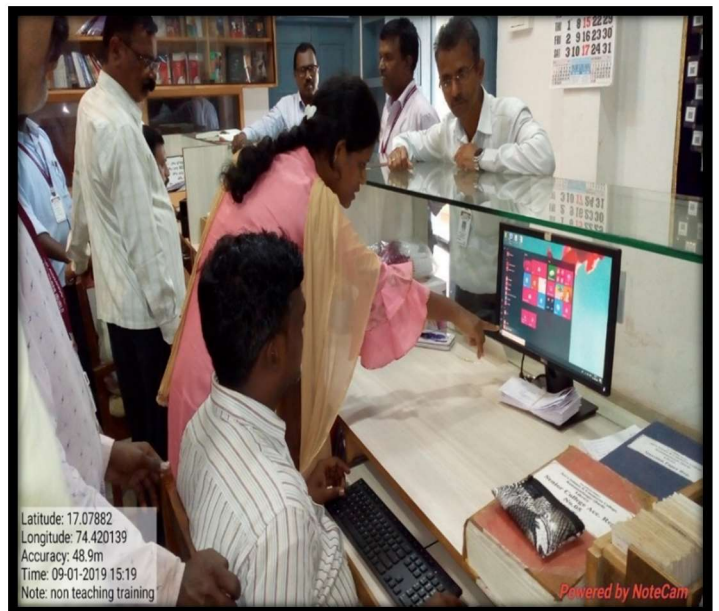


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**Photos of One day work shop under lead college on “Innovative Practices in Academic Libraries.” on 30<sup>th</sup> January 2020**



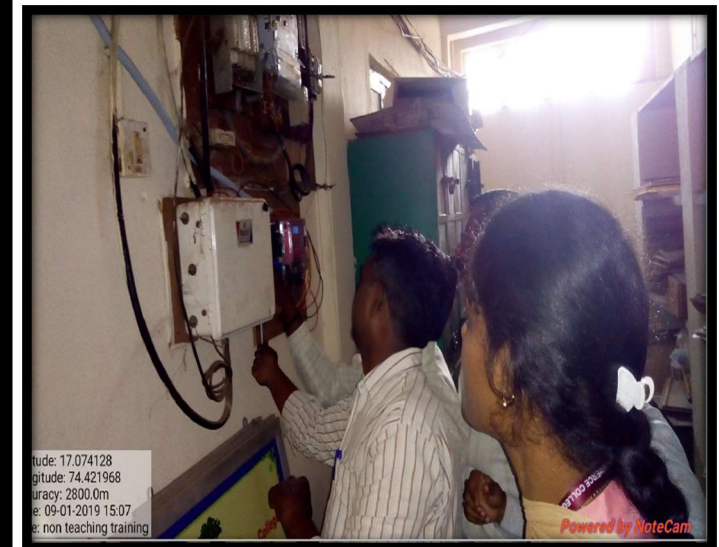
**Non Teaching staff was learned the generator**



**Dr.Namita Patil was taught the computer operate**



**Mr.Sutar S.P. was explained the xerox machine operate**



**Non teaching staff taught new technology**

*Patil*  
**LIBRARIAN,**  
Arts, Science & Commerce College,  
Ramanandnagar (Burl), Tal. Palus, Dist. Sangli.



*Dhad*  
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